


### Minutes of IQAC Meeting in the year 2019-2020

| Meeting No.& Date               | Minutes  | Action Taken  |
|---------------------------------|--|---|
| Meeting -1<br>Date : 31/08/2019 | <p>-To Reconstitute IQAC and to approve the name of IQAC coordinator for the year 2019-20</p> <p>-To take measures for ensuring more admission for BA course and more publicity for B.Com course introduced during 2018-19</p> | <p>-Reconstituted IQAC with a team of 12 members and the name of Chaluva Raju N is unanimously approved by the committee as Coordinator of IQAC for the year 2019-20</p> <p>-As per the committee decision arrangements were made for distribution of pamphlets and publicity through banners for admission to B.A &amp; B.Com. Also, our faculty members met personally the Heads of various PU colleges to seek admission of their students at our institution.</p> |
| Meeting -2<br>Date : 28/09/2019 | <p>-To discuss the activities to be focused in the academic year</p> <p>-To organise Administrative Training programme for staff of the institution</p>  | <p>-It is decided to follow the Academic Calender of IQAC for focusing on the academic and research activities to be conducted in order to achieve the goals and objectives of the institution It is decided in the committee to organise Administrative Training for its staff members in association with SJM Vidyapeetha</p> <p>-The committee emphasised for increasing student centric learning activities for achieving academic excellence</p>                 |
| Meeting -3<br>Date : 25/01/2020 | <p>-To arrange for organising Health Awareness and Skill Development Programmes</p> <p>-To organise Educational Tour</p>   | <p>-The committee approved for conducting Health Awareness and Skill Deveopment Programmes during Aug. 2019 &amp; Feb.2020</p> <p>- It is decided to make arrangements for the students to visit Tamatkal village on 27<sup>th</sup> Jan 2020 to witness the inscriptions of Kadambas and towards preservation of ancient historical monuments through swachhata programme</p>  |
| Meeting -4<br>Date : 29/02/2020 | <p>-To create Awareness on Swacch Bharath Mission objectives</p> <p>-To take measures for increasing women centred programmes</p>  | <p>- It is unanimously approved by the committee to organise swachhatha programmes to create awareness and to realise the objectives of mission</p> <p>-The committee emphasised for increasing women centred learning activities for achieving academic excellence</p>   |
| Meeting -5<br>Date : 28/03/2020 | <p>-To compile data and submission of information through IQAC reports for the completion of AQAR of 2019-20</p>   | <p>-Criterionwise coordinators were insisted by the committee to complete and submit the IQAC reports of all the departments to enable IQAC coordinator to submit the AQAR of 2019-20 to NAAC</p>   |
| Meeting -6<br>Date : 25/04/2020 | <p>-To identify the Best practices for the academic year</p> <p>-To plan for the activities of 2020-2021</p>   | <p>-The Best practices of providing financial assistance to poor merit students by faculty was appreciated and decided to continue along with other practices like distribution of Buttermilk for the public under the banner Beat the Heat with Extra Treat</p> <p>-The committee insisted for the submission of activities list planned by all the departments for the next academic year</p>   |

  
IQAC co-ordinator

  
PRINCIPAL